



# Results Handbook

# 2024

Information for Candidates

A Level Results Day: Thursday 15<sup>th</sup> August 2024 - 08.00am

GCSE Results Day: Thursday 21<sup>st</sup> August 2024 - 09.00am

## Results Information for Students

Firstly, for the very many students who are celebrating excellent results today, our warmest congratulations. If, for whatever reason, you have not had the results you were hoping for, please be reassured that staff are on hand to help and assist in any way they can.

If you have any queries or concerns about your results, then we hope that the following information in the handbook will be useful.

**Any queries or questions about GCSE or A Level results should be directed to the Exams Office at [admin@wellington.trafford.sch.uk](mailto:admin@wellington.trafford.sch.uk).**

For GCSE students applying for Wellington Sixth Form: if your results have caused you to think again about your option choices, please submit any requests for subject changes by contacting either Mrs Stephens or Mr Cropper. Please remember that accommodating these changes cannot be guaranteed, although we will do our very best to do so.

## Handbook Contents

Results Information for Students .....	1
Arrangements for Results Day(s) .....	2
Understanding Your Results Slip .....	2
Certificates .....	4
The Arrangements for Post-Results Services .....	5
Review of Results Services.....	6-7
Examination Board Fees .....	8
Key Dates.....	9
November re-sits (English/Maths GCSE) .....	10
Confirmation form for Sixth Form .....	11

## Arrangements for Results Day(s)

Staff will, of course, be on hand to support you once you have received your results.

**Should you need further support or guidance in light of your Results, please speak to a member of SLT, Mr Plaiter (Connexions), Mr Cropper (Head of Sixth Form) or Mrs Shields (Exams).**

For students receiving GCSE Results, enrolment for Sixth Form must be completed by 3pm on Thursday 22 August. Places and subject choices cannot be guaranteed if enrolment is received after this date. Places at Wellington Sixth Form are confirmed by returning the completed form enclosed within your GCSE results (see page 10 for an example).

Further details of the arrangements for any reviews of marking are provided on page 5-7 of this document.

## Destination post Year 11.

All students must inform us of their destination. You will be asked to provide this when picking up your statement of results.

## Understanding Your Results Slip

On candidate statements of results (results slip) and certificates, grades will be reported in the same way as in previous years. Please note that this results slip is not the official certificate but this can be used as proof of results for enrolment/employment purposes.

For example:

Candidate Statement of Results

Season: Summer GCE and GCSE [REDACTED]

Series: (All)

Name: [REDACTED]

Year: [REDACTED]

Candidate Number: [REDACTED]

Reg. Group: [REDACTED]

UCI: [REDACTED]

ULN: [REDACTED]

### Exam Results

Board	Level	Element Code	Title	Grd1	Grd2	Mark Equiv	End1	End2	Points
AQA	GCSE/9FC	8145TC	History TC	9					9
AQA	GCSE/9FC	8300H	Mathematics Tier H	8					8
AQA	GCSE/9FC	8461H	Biology Tier H	9					9
AQA	GCSE/9FC	8462H	Chemistry Tier H	9					9
AQA	GCSE/9FC	8463H	Physics Tier H	8					8
AQA	GCSE/9FC	8658H	French Tier H	8					8
AQA	GCSE/9FC	8700	English Language	8			D		8
AQA	GCSE/9FC	8702	English Literature	8					8

**Your Grades**

Results for the GCSE English Language (8700) spoken language endorsement will be reported as one of the following:

P (pass)  
M (merit)  
D (distinction)  
NC (not classified)

This separate grade will appear on a certificate, but will not contribute to your 9-1 grade

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If you are receiving A Level results you will of course see letters rather than numbers.

The points in the last column refer to performance points as per DFE guidance.

UCAS points are allocated as follows:

A-level	UCAS points
A*	56
A	48
B	40
C	32
D	24
E	16

*If any of your personal details are incorrect on your results slip, please let Mrs Shields (Exams Officer) know as soon as possible, so that your certificates will not include the same error(s).*

## Certificates

Certificates, when received from the awarding organisations, will be issued to you:

- At presentation events – dates to be confirmed.
- Other year groups' certificates (e.g. Year 10 Statistics) will be safely secured in school until your presentation event in Year 11 or 13.
- Certificates may be collected on your behalf by a third party after presentation event, provided we have received written authorisation for them to do so.
- Certificates will be retained by the school for one year; unclaimed certificates will then be sent back to examination boards in line with updated guidance.
- Applications for replacement certificates must be made directly to the Awarding Body; there is a charge for this service.

# The Arrangements for Post-Results Services

## Introduction

Following the issue of results, awarding bodies make post-results services available.

Wellington School will support its students through this process.

## Candidate consent

Candidates must provide their written consent for clerical re-checks, reviews of marking and access to scripts services offered by the awarding bodies after the publication of examination results.

It must be noted that it is the student's decision to go ahead with any reviews of marking and they must make these applications themselves. We will not accept any application from a 3<sup>rd</sup> party (including parents/carers) on their behalf.

### A Level Candidates

**Important:** Awarding bodies strongly advise candidates and/or their centres to inform their University or college choices that a review of results has been requested. By informing them, they may be able to keep the candidate's place open until the review has been completed.

An awarding body will not inform UCAS or others that a review of marking has been requested. However, it will advise UCAS of any grade change arising from a review. Full details on the guidance provided by UCAS may be found at:

[Exam reviews and appeals | UCAS Clearing](#)

Below is a list of the post-results services available:

**Access to Scripts (ATS):**

- Copies of scripts to support **reviews of marking**
- Copies of scripts to support teaching and learning

**Reviews of Results (RoRs):**

- Clerical re-check
- **Review** of marking
- Priority **Review** of marking - this service is only available for externally assessed components of GCE A-level specifications

**Appeals:**

- The appeals process is available after receiving the outcome of a review of results.
- Any appeals must be made via the Head of Centre (Mr Beeley).

All requests for post-results services must be made through the Centre.

If a candidate wishes to make a post results request, then the following procedures will apply:

- The request must be made to the exams officer via the school website or use the link below before the deadline date stating clearly which service is required:  
<https://forms.office.com/e/qjivF7EWWv>
- Payment should be made via ParentPay.
- Candidates must read all of the instructions on the post results form before requesting any service to ensure they understand the services on offer, the fees charged and the internal deadlines which must be met.
- The Exams Officer will electronically submit any request to the awarding bodies and will notify the candidate of the outcome by email.
- All requests will be acknowledged within 7 working days of submission.

**Fees:**

Each examination board has their own fees listed for each service available – please see **page 8**.

**Outcome of a Review of Marking Service:**

There are three possible outcomes arising from a review of marks:

- no change to the original decision
- a correction to the original decision
- reinstatement of centre marks.

For the first two outcomes awarding bodies will provide a reason.

**Where there has been a reduction in marks or a downgrade following a review of marking, the request cannot be revoked and the original mark or grade will not be reinstated.**

## Review of Results services

The following information is from the JCQ guidance on Post Result Services. It may offer you some further information about the Review of Services available and help you decide whether you wish to proceed with one of the following options. Candidate consent is required for **all** Reviews of Marking.

### Clerical re-check

This service will include the following checks:

- that all parts of the script have been marked
- the totalling of marks
- the recording of marks.

The outcome of the clerical re-check will be reported along with a statement of the total marks awarded for each unit, or component, included in the enquiry.

### Review of marking

This service will include:

- the clerical re-checks detailed above
- a review of marking as described below.

A 'review of marking' is NOT a re-mark. It is a post-results review of the original marking to ensure that the mark scheme has been applied correctly.

A marking error can occur because of:

- an administrative error
- a failure to apply the mark scheme where a task has only a 'right' or 'wrong' answer
- an unreasonable exercise of academic judgement.

The awarding body will train its reviewers to conduct reviews of marking accurately and consistently. Reviewers **will not** re-mark the script. They will only act to correct any errors identified in the original marking.

### Priority Review of marking

The service is available for externally assessed components of both unitised and linear GCE **A-level** specifications only.

This is a priority review of the original marking to ensure that the mark scheme has been applied correctly.

**Centres are strongly advised to submit requests for reviews of marking for any candidate, by subject, for whom they have concerns at the earliest opportunity. This is particularly so regarding priority reviews of marking where the candidate's University or college place may be at stake.**



## Examination Board Fees

### FEES FOR POST-RESULTS SERVICES [2024]

<b>EDEXCEL PEARSON</b>	<b>Cost per paper</b>
Service 1: Clerical Check	£13.10
Service 2: Review of Marking (GCSE)	£46.70
Service 2: Review of Marking (A-Level)	£54.30
Service 2: PRIORITY Review of Marking (GCSE)	£53.70
Service 2: PRIORITY Review of Marking (A-Level)	£64.70
Copy of reviewed script	£14.50
Appeal	TBC

<b>AQA</b>	<b>Cost per paper</b>
Clerical re-check	£9.05
Review of marking (GCSE)	£42.00
Review of marking (A-Level)	£48.65
PRIORITY review of marking (A-Level)	£57.85
Appeal	£124.90

<b>OCR</b>	<b>Cost per paper</b>
Clerical re-check	£10.75
Review of marking	£61.50
PRIORITY review of marking (A-Level)	£75.75
Appeal	£187.75

<b>WJEC/EDUQAS</b>	<b>Cost per paper</b>
Service 1: Clerical re-check	£11.00
Service 2: Clerical re-check with post-results review (GCSE)	£40.00
Service 2: Clerical re-check with post-results review (A-Level)	£46.00
Service 2: PRIORITY service (A-Levels)	£55.00
Appeal	£120

Access to Scripts (all exam boards) Free

## Key Dates 2024

Please note: requests should reach the Exams Officer **the day before** these external deadlines, to allow for final processing to the examination boards.

### 2. Key dates and deadlines for the June 2024 and November 2024 series

**2.1** To enable awarding bodies to provide an efficient service, centres **must** meet the following deadlines. Requests **must** be submitted to awarding bodies by the relevant deadline.

Centres **must** submit requests online via the awarding bodies' extranet sites.

#### 2.2 Key dates and deadlines for the June 2024 series

Key date	Reviews of Results (RoRs)	Access to Scripts (ATS)
15 August	<ul style="list-style-type: none"> <li>Issue of GCE AS and A-level results</li> <li>Issue of Extended Project results</li> <li>Issue of Level 3 VTQ results</li> <li>Clerical re-checks, reviews of marking and reviews of moderation may be requested now</li> </ul>	<b>GCE AS, A-level and Level 3 VTQ scripts</b> <ul style="list-style-type: none"> <li>Centres may request copies of GCE AS, A-level and Level 3 VTQ scripts to support reviews of marking and/or teaching and learning</li> </ul>
22 August	<ul style="list-style-type: none"> <li>Issue of GCSE results</li> <li>Issue of Foundation and Higher Project results</li> <li>Issue of Level 1 &amp; Level 2 VTQ results</li> <li>Clerical re-checks, reviews of marking and reviews of moderation may be requested now</li> </ul>	<b>GCSE and Level 1 &amp; Level 2 VTQ scripts</b> <ul style="list-style-type: none"> <li>Centres may request copies of GCSE and Level 1 &amp; Level 2 VTQ scripts to support reviews of marking and/or teaching and learning</li> </ul>
22 August	<ul style="list-style-type: none"> <li><b>DEADLINE</b> for awarding bodies to receive requests for Priority Service 2 reviews of marking (GCE A-level and Level 3 VTQ qualifications only)</li> </ul>	
20 September	<ul style="list-style-type: none"> <li><b>DEADLINE</b> for awarding bodies to receive requests for late subject awards (Unitised GCSE, GCE AS and A-level qualifications in Wales and Northern Ireland)</li> </ul>	
26 September	<ul style="list-style-type: none"> <li><b>DEADLINE</b> for Reviews of Results (RoRs): Last date for awarding bodies to receive requests (All qualifications)</li> </ul>	<ul style="list-style-type: none"> <li><b>DEADLINE</b> for copies of scripts to support teaching and learning (All qualifications)</li> </ul>

For CCEA deadlines for copies of GCE AS, A-level and GCSE scripts to support reviews of marking, please see [Post-Results Support | CCEA](#)

## November re-sits 2024

- There is an opportunity to re-sit either GCSE mathematics and/or GCSE English Language should you feel the need to.
- There will be a cost for this and this is to be confirmed.
- The exams will be in their normal format, with no adaptations.
- There will be no non-exam assessments available.

## Intent to Sit Exams in the November re-sits

You must express your intent to sit exams in the Autumn 2024 series **by 27<sup>th</sup> September 2024**.

Only Wellington students who attended Year 11 are eligible to re-sit.

## GCSE Entry Deadline – Friday 27<sup>th</sup> September 2024

Due to awarding body entry deadlines, late requests will **not** be accepted.

Once we have received and processed your request, the Exams Officer will be in touch with further information in due course.

Exams will take place:

GCSE Mathematics:	Paper 1 – Wednesday 6 <sup>th</sup> November 2024 [AM] Paper 2 – Friday 8 <sup>th</sup> November 2024 [AM] Paper 3 – Monday 11 <sup>th</sup> November 2024 [AM]
GCSE English Language:	Paper 1 – Tuesday 5 <sup>th</sup> November 2024 [AM] Paper 2 – Thursday 7 <sup>th</sup> November 2024 [AM]

*\* Please note that if you wish to re-sit GCSE English Language or GCSE Maths and are moving to a new school or college, these exams will be taken there.*

**FOR: 2024 version of 6<sup>th</sup> form confirmation**