



Job Description – EBSNA HLTA

Responsible to – SENCO

Purpose of the Job

The EBSNA HLTA will be involved in planning the provision for students who are persistently absent due to EBSNA, conducting weekly home visits and working with the students to get them back into the mainstream body of the building.

Emotionally Based School Avoidance (EBSA) is a term used to describe children and young people (CYP) who experience challenges in attending school due to negative feelings (such as anxiety). EBSA is commonly associated with emotional and physical distress, and a reluctance to attend school, which can lead to reduced attendance and further anxiety regarding school.

Principal Duties and Responsibilities

Responsible for: Overseeing the provision for children who are currently not attending school due to emotionally based school non-attendance.

The post holder will be required to work flexibly to support the needs of the children who are struggling to attend school.

- Conduct home visits to build up relationships with students
- Prepare lessons with teachers, contributing to the planning cycle including evaluating and adjusting lessons in response to pupils' needs
- Provide verbal and written feedback on lesson content, pupil responses to learning activities and pupil behaviour in preparation for TAS (team around the student meetings)
- Motivate and progress pupils' learning following school policies and guidance from class teachers
- Organise and safely manage the appropriate learning environment and resources
- Assess pupils' responses to learning tasks and where appropriate, modify methods to meet individual and/or group needs
- Promote and support the inclusion of all pupils, including those with specific needs, both in the classroom as part of first-quality teaching and through intervention work.
- Use positive behaviour management strategies in line with the school's policy and procedures to contribute to a purposeful learning environment and encourage pupils to interact and work cooperatively with others
- Work with the designated SLT members to create transition plans to enable the student to access mainstream education
- Support pupils in social and emotional well-being, reporting any safeguarding concerns

HLTAs in this role may also undertake some or all of the following:

- Record basic pupil data
- Support learning through play
- Assist with break-time/lunchtime supervision including facilitating games and activities
- Assist with escorting pupils on educational visits
- Support pupils in using basic ICT
- Invigilate tests

General Responsibilities

- Be aware and comply with policies and procedures relating to child protection, safeguarding, security, confidentiality and data protection, reporting all concerns to an appropriate person
- To adhere to the school Health and Safety Policy including risk assessment and safety systems
- To adhere to the School Policy on Equality and Diversity
- To contribute to the overall ethos and aims of the school
- To appreciate and support the roles of other professionals
- Participate in training opportunities and professional development as required
- Support school events as and when required
- Undertake similar duties commensurate with the level of the post as required by the Headteacher

NOTE

This Job Description is designed to outline the main duties and responsibilities associated with the post but is not intended to be an exhaustive list of all duties performed.